



SUMMARY OF RISK ASSESSMENTS – JUMP PLAY CENTRES

Risk Assessment

- Employers have a legal obligation to protect their health and safety and that of their workforce. Regulation 3, of the Management of Health and Safety at Work Regulations 1999, requires, among other things, that all employers assess the risks to the health and safety of their employees while they are at work.
- A Risk Assessment identifies and assesses sources of harm, considers the effectiveness of existing procedures to counter these, recommends further procedures as deemed necessary and regularly reviews this process

What do Risk Assessments cover?

- Risk Assessments need to be wide in scope covering; People, Equipment, Materials and Environment
- Only significant hazards should be included in a risk assessment

Definitions

- A HAZARD is anything that could cause harm
- A RISK is the likelihood of it happening

Risk Rating (Evaluating the Risk)

When assessing risk two essential factors have been considered -

- The SEVERITY – the consequence of injury
- The PROBABILITY – the likelihood of injury

Detailed is the index used in compiling these assessments

Severity Index

- Low – Remote to slight possibility of minor injury requiring in house first aid
- Medium – Injury requiring doctor or referral to hospital
- High – Anything from serious or severe injury e.g concussion, bone fracture up to Something capable of causing death, loss of sight, amputation, wide scale illness

Probability Index

- Low – Unlikely to minimal chance of occurrence
- Medium – May Occur
- High – Probably to almost certainly will occur



RISK ASSESSMENTS – JUMP PLAY CENTRES

Hazard	<ul style="list-style-type: none"> • Covid-19 Coronavirus
Risk to whom	<ul style="list-style-type: none"> • Staff, Children & Parents • Vulnerable Groups – Elderly, Pregnant workers, those with existing underlying health conditions • Visitors / Anyone coming into contact with Caerleon – delivery drivers, contractors, enforcing authorities, etc.
Hazards & how they might cause harm	<ul style="list-style-type: none"> • Spread of Covid-19 Coronavirus leading to illness & the possible need for medical attention
Severity of Risk	<ul style="list-style-type: none"> • High
Probability of Risk	<ul style="list-style-type: none"> • Medium
Category	Existing Control Measures
<ul style="list-style-type: none"> • Jump Guests 	<ul style="list-style-type: none"> • Guests will need to book sessions in advance and agree to their details being retained for a period of 21 days, from the day of their visit. An online booking platform is available on our website to allow guests to book in advance. This allows Jump to assist authorities undertake contact tracing if a user of Jump has subsequently tested positive for Covid-19 and to also control the number of guests attending each play sessions. • Guests should only book to visit Jump with people in their extended household or support bubble and total numbers attending should not exceed any limits set by the Government • Jump will not intentionally facilitate gatherings between a greater number of households than is permitted under government guidance / regulation, consequently our party offer has been temporarily withdrawn • Total Centre capacity has been reduced to a maximum of 40% of the available play equipment space. This calculation includes parents and guardians. Due to the size of our centres this leaves in excess of 100 square foot of usable space per person.



Category	Existing Control Measures
<ul style="list-style-type: none"> • Jump Guests continued 	<ul style="list-style-type: none"> • Guests will receive confirmation of their booking via email ahead of their visit. The confirmation will detail the terms of entry to Jump, including arrival and departure times, what to expect on the day of their visit and their responsibilities in helping to minimise risk of Covid-19 spreading and keeping everyone at Jump as safe as possible. It also makes guests aware of and encourages compliance with any relevant government guidance such as limits on gatherings. I.e. Indoor gatherings are limited to members of any two households (or support bubbles) • The terms of entry state that only guests who are symptom free or have completed any required isolation period may visit Jump. • Temperatures of guests will be taken on arrival at Jump and anyone with a temperature of 37.8 degrees C or above will not be allowed entry. • Guests will be required to sanitise their hands on entering Jump and again before leaving. Users of the play equipment will be required to sanitise their hands each time they enter different play areas. Hand sanitise stations are available for use in our receptions, on entry to play areas and as well other locations throughout our centres to support good hand hygiene. • Any guests who develop symptoms of Covid-19 while at Jump will be required to leave the centre immediately. If they require medical attention, they will be isolated from other Jump guests until medical help arrives. • All guests will be required to follow government guidance regarding the wearing of face coverings
<ul style="list-style-type: none"> • Hygiene 	<ul style="list-style-type: none"> • Ahead of re-opening our play equipment has been professionally disinfected with a product providing ongoing protection keeping the treated areas contamination free between cleaning cycles. • An enhanced cleaning schedule has been implemented throughout the premises. Communal areas, touch points and toilet facilities will be regularly cleaned and sanitised throughout each session. A staff member has been assigned these duties. • Our hygiene routine includes fogging of our play equipment with a disinfectant that provides ongoing protection to treated areas between cleaning cycles



Category	Existing Control Measures
<ul style="list-style-type: none"> • Hygiene continued 	<ul style="list-style-type: none"> • Three play sessions are operated daily, and all areas of the premises are cleaned after each session • Staff have been trained on all cleaning regimes and the appropriate use of the suitable cleaning products as recommended by the supplier / manufacturer. This includes procedures for cleaning bodily spills • Handwash facilities are available in all toilets and hand sanitiser is located throughout the centre • Staff using public transport will change into their uniform once they have arrived for shift. • All staff have received Covid-19 / preventing infection training as well as training of all new operating procedures (IHasco should be sufficient) • Guests will be encouraged to practice good hand and respiratory hygiene and posters are displayed throughout the premises supporting this • Guests will be encouraged not to bring travel accessories such as buggies and car seats into Jump or coats and other belongings if they can be left in their cars. Any items left in cars are done so entirely at the risk of guests and Jump cannot take any responsibility for such items
<ul style="list-style-type: none"> • Health & Safety Practices and Operating Procedures 	<ul style="list-style-type: none"> • Health and Safety checks of the premises were completed ahead of reopening and the Food Standards Agency 'Reopening checklist for food businesses during COVID-19' was used for our cafes • Air handling systems will be left on to regulate air changes and where possible windows will be left open • To assist social distancing maximum occupancy of our premises has been reviewed and reduced to a maximum of 40% of the available play equipment space. This calculation includes parents and guardians. Due to the size of our centres this leaves in excess of 100 square foot of usable space per person. • Ahead of their visit all guests receive written details of the terms of entry to Jump, what to expect on the day of their visit and their responsibilities in helping to minimise risk of Covid-19 spreading and keeping everyone at Jump as safe as possible. • Temporary records of guests who have booked to user Jump are retained for a period of 21 days from the date of their visit to Jump to assist contract tracing



Category	Existing Control Measures
<ul style="list-style-type: none"> • Health & Safety Practices and Operating Procedures continued 	<ul style="list-style-type: none"> • Detailed staff attendance records will be maintained to assist any contract tracing that is needed • Where possible staff have been allocated dedicated workspaces / computer terminals for completing administration. These stations will be regularly cleaned • A monitoring system has been implemented to ensure a supply of Personal Protection Equipment (PPE) is available for all needs and that sufficient cleaning, disinfecting and sanitising products are available • Established PPE practices do not need to change although masks and eye protection will be worn by staff whenever administering first aid or cleaning up bodily spills • Staff have been trained on any new PPE in order to reduce the risk of onward transmission of infection • Staff have the opportunity to discuss with their supervisors how they are coping and to express any concerns they may have. Staff and Managers have been provided with contact details for Mental Health helplines. • Signs, posters, and floor markings are displayed around the premises to assist enforcing social distancing • Where possible deliveries will be decanted from packaging ahead of storage / distribution around the premises • The Local Public Health Protection Team (HPT) will be consulted for advice if any staff return a positive Covid-19 test • Any advice or instruction given by enforcing authorities (Environmental Health, HTP or Test and Trace Service) will be followed all times. • An up to date Covid-19 Risk Assessment is displayed on our website and social media feeds
<ul style="list-style-type: none"> • On Arrival & Exit 	<ul style="list-style-type: none"> • To assist queue management, social distancing and reduce contact between staff and guest's payment for all play sessions is taken in advance • Clearly displayed signage and floor markings are in place to ensure the necessary social distance between guests is maintained while in the queue • Where required barriers have been erected to assist any queuing outside of the premises and the Disabled Parking Provision has been relocated • Staff greeting guests in the queue or at our reception desk will wear face shields for everyone's protection



Category	Existing Control Measures
<ul style="list-style-type: none"> • On Arrival & Exit continued 	<ul style="list-style-type: none"> • Greeting staff will confirm guests have received confirmation of their booking including terms of entry to Jump and their responsibilities in helping to minimise risk of Covid-19 spreading and keeping everyone at Jump as safe as possible. • Greeting staff will use a contactless thermometer to take the temperature of all guests and anyone with a temperature of 37.8 degrees C or above will not be allowed entry. • To assist social distancing and reduce contact between staff and guests, guests will not be required to leave their shoes at reception but will need to remove them ahead of using any play equipment • Guests will be required to sanitise their hands on entering Jump and again before leaving. Hand sanitise stations are available for use in our receptions as well as inside of our centres to support good hand hygiene. • Screens have been installed on the exit points of our reception desk to protect staff and guests as part of the process for checking out at Jump.
<ul style="list-style-type: none"> • Our Cafes 	<ul style="list-style-type: none"> • We have referred to the Food Standards Agency 'Reopening checklist for food businesses during COVID-19' ahead of recommencing trading • Tables and seating have been spaced in accordance with government guidelines to ensure social distance is maintained between guests • Tables and seating have been set up to accommodate different group sizes and guests must use the same table throughout their visit and not to rearrange seating plans. • All tables and seating are cleaned and sanitised between sessions. Signage is left on unoccupied tables to confirm they have been cleaned. • A simplified food menu is available on all tables. All menus will be cleaned between each play session • Guests will be required to place food and drink orders at our café till point using a contactless form of payment. No cash transactions will be accepted. • Guests are asked not to lean on our touch counters when placing orders and clearly displayed signage and floor markings are in place to ensure the necessary social distance between guests is maintained if there is a need to queue.



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<ul style="list-style-type: none"> • Our Cafes continued 	<ul style="list-style-type: none"> • Screens have been installed at our café till points to protect staff and guests when orders are being placed • To reduce the risk of transmission our self-service fridges are not in use and all cutlery will be wrapped and kept behind the counter along with all condiments, which are single serve sachets. • Guests using our vending machines are required to sanitise their hand ahead of each use. Signs are in place to support this and the vending machines are regularly cleaned throughout the day • Trays for staff and guests to carry orders will be kept behind the café counters and only issued when required. All trays collected from public areas will be washed in dishwashers before reuse • Any orders that are not able to be taken by the guest at time of purchase will be delivered to the table by staff. • Staff serving and clearing tables will wear face shields for everyone’s protection • Guests are encouraged to wash hands ahead of consumption of any food or drink and hand sanitise stations are available for use in our cafes and can also be found at the till point
<ul style="list-style-type: none"> • Our Play Areas 	<ul style="list-style-type: none"> • To assist social distancing play capacity has been reviewed and reduced to a maximum of 40% of its capacity • Sandpits and ball pits have been taken out of use due to the difficulty of being able to easily clean • Toys and equipment that are not easily washable such as soft toys and furnishing have been removed from the play areas • Some hanging obstacles have been removed to assist the enhanced cleaning regimes • Seating has been spaced out or marked as ‘not in use’ in accordance with government guidelines to ensure social distance is maintained between guests One way systems around frames & inflatable use • Terms of entry to Jump, sent to all guests at time of booking set out the importance of maintaining social distance when using our play areas. Adult guests are responsible for ensuring their children observe appropriate social distance at all times and welcome to join in the fun and use the equipment



Category	Existing Control Measures
<ul style="list-style-type: none"> • Our Play Areas continued 	<ul style="list-style-type: none"> • Users of the play equipment will be required to sanitise their hands each time they enter different play areas. Hand sanitise stations are available on entry to the designated play areas. • One way systems and clearly displayed child friendly signage and floor markings are in place throughout our play frames to promote maintaining social distance between children. Competent, trained staff will patrol the play frames to further enforce this rule. • Our inflatables have been incorporated into our one way systems • Guests using our amusement machines are required to sanitise their hand ahead of each use. Signs are in place to support this and the amusement machines are regularly cleaned throughout the day
<ul style="list-style-type: none"> • Our Toilets & Nappy Change Areas 	<ul style="list-style-type: none"> • An enhanced cleaning schedule has been implemented for all toilet and nappy change areas. All contact points in these areas are cleaned at a frequency of 30 minutes and a thorough deep clean of each area is undertaken after each play session has ended. • Cleaning schedules are clearly displayed for the public to view and our staff have been trained on all cleaning regimes and the appropriate use of the suitable cleaning products as recommended by the supplier / manufacturer. • All toilets are fully stocked with soap and hand drying facilities, either paper towels or electric hand dryers. • Signs and posters are displayed to promoting good hand hygiene, the need to avoid touching your face, and to cough or sneeze into a tissue which is binned safely. • Only 2 guests will be permitted to enter the toilets at any given time and signage is in place to support this, along with the closure of designated cubicles, sinks and urinals • Hand Sanitiser stations are in place at the entrance to our toilets and clearly displayed floor markings are in place to ensure the necessary social distance between guests is maintained if there is a need to queue for toilet use. • Air handling systems are installed in our toilet blocks to help ventilation and regulate air changes



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<ul style="list-style-type: none"> • Our Staff 	<ul style="list-style-type: none"> • Staff have been consulted on the preparation of the Covid-19 Risk Assessment and control measures • All staff's health and circumstances has been assessed ahead of them returning to Jump. Assessment to include identifying any members of the staff's household that may be at risk • Only staff who are symptom free or have completed any required isolation period may attend work • Temperatures of staff will be taken on arrival each day and anyone with a temperature of 37.8 degrees C or above will be sent home • Staff will be required to wash their hands on arrival for work, frequently throughout the day and ahead of leaving shift • Wherever possible staff will be allocated fixed shift patterns to reduce mix between staff • Staff have been instructed to avoid contact with their colleagues and ensure social distancing is maintained wherever possible, including on rest breaks • Where possible staff meetings and training sessions will be conducted virtually • Staffing will be kept to a minimum while ensuring we are able to operate safely and effectively • Any staff who develop symptoms of Covid-19 while at work will immediately be sent home where they will need to remain in line with current NHS guidelines • Information on accessing a Covid-19 test will be provided to all symptomatic staff • If a staff member tests positive, the advice of Public Health will be sought to establish any actions that need to be taken by the business
<ul style="list-style-type: none"> • Visitors 	<ul style="list-style-type: none"> • Where possible visitors and contractors will be requested to visit our premises outside of normal trading hours. • Contactless deliveries have been requested from all suppliers